



# HOUSING Developer Registration Form

## OFFICE USE ONLY

Registration Ref:

Checked By:

Score:

Category:

Financials Included:

Yes:

No:

Contract Not. Form Included:

Yes:

No:

Additional Forms Sent Out:

CAR/DAR:

Date:

**1. Developer Details:** (If you are a private individual, please complete the following section with your personal details)

Company Name

Main Contact

Address

Email

Telephone

**2. Type Of Business**

A business/private individual selling both the land and the housing units as well as carrying out the construction

A business/private individual which is selling both the land and the housing units but is not carrying out the construction

**3. Business Details:** (If you are a private individual please leave the following blank and proceed to section 5)

Legal status (e.g. Limited):

How long have you been trading:

Company Registration Number:

Previous trading Names:

**4. Business Background**

Number of units constructed in the last financial year?

Estimated number of units to be notified in the next 12 months:

Are you currently registered with a Home Warranty provider: Yes  No

Who are you registered with?:

Current rating:

How long have you been registered:

Have you ever been declined membership to a warranty provider: Yes  No

If YES please provide details:

Is house building your full time occupation? Yes  No

If No please provide details as to usual occupation:

**5. Previous Developments:** Please provide information relating to your previous developments.

Development Address:

Postcode:

Warranty Provider:  Total Sales Value:

Reconstruction Cost:  Number of Units:

Type of Construction: New Build  Extension

Conversion/Refurbishment  Mixed

Date Completed:

Development Address:

Postcode:

Warranty Provider:  Total Sales Value:

Reconstruction Cost:  Number of Units:

Type of Construction: New Build  Extension

Conversion/Refurbishment  Mixed

Date Completed:

Development Address:

Postcode:

Warranty Provider:  Total Sales Value:

Reconstruction Cost:  Number of Units:

Type of Construction: New Build  Extension

Conversion/Refurbishment  Mixed

Date Completed:

Development Address:

Postcode:

Warranty Provider:  Total Sales Value:

Reconstruction Cost:  Number of Units:

Type of Construction: New Build  Extension

Conversion/Refurbishment  Mixed

Date Completed:

**6. Industry Experience of all Directors, Proprietors including home addresses:** Please use a separate sheet where necessary .

Name:

Address:

Postcode:

Qualifications:

Industry Experience:

Name:

Address:

Postcode:

Qualifications:

Industry Experience:

Name:

Address:

Postcode:

Qualifications:

Industry Experience:

Name:

Address:

Postcode:

Qualifications:

Industry Experience:

Name:

Address:

Postcode:

Qualifications:

**7. Financial information:** (If you are a private individual please proceed to section 9)

Please provide 2 years audited (where required) accounts. If the business is a subsidiary, please also provide the parent company's financial information. We still require a copy of your accounts if you are a partnership or Sole Trader.

Financial Contact Name

Telephone:  Mobile:

Email:

Email

Telephone

**8. Cross Guarantee Company Information** - We may require a cross guarantee to be provided by a parent or sister company. Please provide details below of any parent or sister company who could provide a cross guarantee.

Company Name:

Address:

Postcode:

Telephone:  Mobile:

Email:

**9. Insurance Details.** We expect Build-Zone Registered Builders/Developers to maintain adequate insurance cover for the development in progress (Contractors All Risks) including Public and Employers Liability. Build-Zone provides a Contractors All Risks scheme for Builders and Developers that can be extended to provide cover for Existing Structures forming all or part of a conversion or change of use project, it is available either as an Annually Renewable policy or on a Project by Project basis.

Do you currently have Contractors All Risks Insurance

YES:

NO:

IF YES: Please provide a copy of your Schedule

IF NO and you would like a quotation, please complete the Contractor Insurance Proposal and return to Build-Zone.

**10. Health & Safety Awareness.** It is important that you understand the implications of the CDM 2007 Regulations. Please provide full details of how you manage your legal responsibility through your business and on site.

**11. Organisation & Structure:**

Including Partners/Directors, how many people are employed in the business directly?

Do you use Subcontractors? YES:  NO:

As a percentage, how much of your labour is Subcontracted?

Who manages the project Finances?

Who is responsible for Quality Control?

**12. Work Flow Communication:** Please explain in detail how site, productivity issues and decisions are managed between the site workers and the Business Management team.

**13. Quality Control:** Please explain how your business manages quality control on a day to day basis.

## 14. Declaration by the Insured

Have you or any Director, Partner or Principle:

- Ever been refused property insurance or had any special term imposed by any insurer?

Yes:

No:

- Ever been convicted or is there any prosecution pending for any offence involving dishonesty of any kind?

Yes:

No:

- Ever been prosecuted or received notification of intended prosecution under the the Construction (Design and Management) Regulations 2007 (CDM Regulations) , The Health and Safety at Work Act or Consumer Protection Act?

Yes:

No:

- Ever been involved with a house builder or construction company that has gone in to liquidation in the past?

Yes:

No:

- Are there any other material facts relevant to the insurance that you think we should be made aware of?

Yes:

No:

- Are you or any director of the applicant or an associated company also a director of any house builder or construction company not referred to on this proposal form?

Yes:

No:

- During the last three years have you sustained any losses or had claims made against you (insured or otherwise) that would be a covered by the insurance you are applying for?

Yes:

No:

**If you have answered 'Yes' to any of the above questions, or are aware of any facts that might be relevant please provide details on a separate sheet of paper and tick this box.**

Additional Info? Yes:

I/we declare to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail and I/we have not withheld any material fact.

I/we understand that the signing of this form does not bind us to effecting insurance under the Build-Zone Warranty for Housing scheme but agree that should the quotation for a New Development or Housing Unit be accepted, that this proposal and the statements made therein shall form the basis of the contract between me/us and the Underwriter.

Signed:

Name:

Date:

For on and on behalf of:

## 15. Marketing Questions - Please confirm how you heard about Build-Zone

- Mailshot
- Advert - Show House Magazine
- Advert - Housebuilder & Developer
- Exhibition- Ecobuild
- Presentation/Seminar
- Existing Client
- Recommendation - please provide details:
- Other - please provide details:

Who recommended you?



Build-Zone Limited  
Anton House  
South Park  
Sevenoaks  
Kent  
TN13 1EB

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