



HOUSING

Contract Notification Form

A separate Contract Notification Form should be used for each new development. Please ensure the form is completed fully.

OFFICE USE ONLY

Registration Ref:

Contract Ref:

Checked By:

1. Developer Details: If you are not yet registered with Build-Zone, yet please complete a Registration Form and return with this Contract Notification form completed. If you are registered, please provide your Build-Zone Registration Number.

Company Name

Build-Zone Registration number:

2. Quotation Contact Point

Address

Email

Telephone

3. Development Location

Development Reference/Name:

Location Address:

Location Postcode:

4. Technical Audit - Please confirm who our surveyors should contact to arrange the Technical Audit and Site Inspections:

Contact Name:

Contact Telephone Numbers: Type (ie Mobile)

Email: Fax:

5. Building Control - By using a partnered surveyor for your Building Control, you will benefit from having one surveyor on site carrying out your Warranty and Building Control inspections.

Would you like a quotation for Building Control from a partnered Approved Inspector? YES: NO:

If you have your own Building Control arrangements in place already please confirm who will be carrying out Building Control:

Local Authority (please provide Local Authority name)

Approved Inspector (please provide company name)

Approved Inspector Contact Details:

6. Project Finance - Please advise how you are funding the project.

Lender Name: Mortgage Amount:

Other Finance (please provide details):

7. Project Details:

Start Date Anticipated Completion Date:

Total Number of Units:

Nature of Project: New Build *Conversion/Refurb *Extension *Mixed

Please provide an overview of the development project in the box below:

Number of stories: Above Ground Below Ground

Does your project involve basement or part basement construction? Yes: No:

Has Work Started on any Unit? Yes No **If Yes please provide a list of each plot together with the exact stage that has been reached to date.**

Is the Project Phased Yes: No:

If Yes please provide the following Phase Details:-

Phase 1:	Start Date <input type="text"/>	Anticipated Completion <input type="text"/>	Number of Units <input type="text"/>
Phase 2:	Start Date <input type="text"/>	Anticipated Completion <input type="text"/>	Number of Units <input type="text"/>
Phase 3:	Start Date <input type="text"/>	Anticipated Completion <input type="text"/>	Number of Units <input type="text"/>
Phase 4:	Start Date <input type="text"/>	Anticipated Completion <input type="text"/>	Number of Units <input type="text"/>
Phase 5:	Start Date <input type="text"/>	Anticipated Completion <input type="text"/>	Number of Units <input type="text"/>

Are you accepting Deposits prior to starting on a housing unit? Yes No

If yes what is the maximum Deposit Amount per Unit?

Has a ground investigation report been made:? Yes No

8. Construction Method

Foundations (strip, piling etc.)

If Piled, method of piling and max depth of piles:

Framing/Wall Information (Stone, Timber, Steel, SIP):

Cladding Method:

Roof type: (Pitched, Flat): Roofing Covering Method:

Additional Descriptive information:

9. Apartments: Only complete this section if the development consists of (or includes) apartments otherwise progress to **Contractor/Builder** below.

Does the development contain or have integrated within it's design any:

Modular Construction Pre-Fabricated Sections Pre-cast Heavy Panels Curtain Walling
 Other Innovative Material or Construction Design Element

If you have answered yes to any of the above questions - please provide full specification details with the application.

10. Existing Structure - Please complete the following section if the development is a conversion or refurbishment.

What was the existing structures previously use?

Please provide a separate schedule of new works ensuring all structural changes and amendments are detailed. Any new works that have already been carried out prior to application must also be highlighted.

11. Contractor/Builder

Who is to be contracted to execute the works?

What form of Contract has been/will be used?

What is the contractual maintenance period?

Is the Contractor registered with any other Warranty provider? Yes No: If Yes please provide:

The Warranty Providers Name:

Contractors registration Number: Contractors Rating:

Contractors Address:

Company Registration Number

Contact Point

Email:

Telephone Number:

Website Address:

Please provide details of any Warranty claims or losses during the last 5 years:

12. Professional Team: Please supply the name and address/contact details for the following professionals:

Architect - Name

Address:

Company Reg No.

Contact Point

Email:

Telephone Number:

Website Address:

Structural Engineer - Name

Address:

Company Reg No.

Contact Point

Email:

Telephone Number:

Website Address:

Project Manager - Name

Address:

Company Reg No.

Contact Point

Email:

Telephone Number:

Website Address:

13. Housing Unit Schedule:

Please complete the following as applicable.

Estimated Selling Price	Build Cost	Total M ²	Number of each Housing Unit Type						Total No. Units
			Detached	Semi-Detached	Terraced	Flats 1 - 3 Stories	Flats 4+ Stories	Mixed	
Up to £80,000									
£80,000 - £90,000									
£91,000 - £100,000									
£101,000 - £150,000									
£151,000 - £200,000									
£201,000 - £250,000									
£251,000 - £300,000									
£301,000 - £400,000									
£401,000 - £500,000									
£501,000 - £600,000									
£601,000 - £700,000									
£701,000 - £800,000									
£801,000 - £900,000									
£901,000 - £1,000,000									

14. Declaration by the Insured

I/we declare to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail and I/we have not withheld any material fact.

I/we understand that the signing of this form does not bind us to effecting insurance under the Build-Zone Warranty for Housing scheme but agree that should the quotation for a New Development or Housing Unit be accepted, this proposal and the statements made therein shall form the basis of the contract between me/us and the Underwriter.

Signed:

Name:

Date:

For on and on behalf of:



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Build-Zone is a trading style of Sennocke International Insurance Services Limited, which is authorised and regulated by the Financial Services Authority.